

# MATTLAW.

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January 14, 2019

(Attorney name , Esq. or Defendant name)  
1234 Main Street  
Tampa, Florida 33606

Re: The 90 day Pre-suit Investigation Period has ended  
Our Client: Jane Doe  
Date of Loss: 6/1/2018

Dear (Attorney Name or Defendant Name) :

By my account, the Notice of Intent to Initiate Litigation against (defendant name) was mailed on \_\_\_\_ date, and accordingly 90 days have elapsed since that time. In light of your failure to respond to the Notice Of Intent as required by §766.106(3) during this presuit investigation period, I will be filing suit for the negligence of (defendant name).

OR OR OR

Thank you for your letter dated yesterday formally denying the claim being made by my client Jane Doe on behalf of your client (Defendant name). Please accept this letter to further confirm that any and all requests for information made upon Jane Doe during the pre-suit period were complied with.

Sincerely,

Matthew D. Powell

MDP/MDP  
§-C-671